



## NORWEGIAN FJORD HORSE ALLIANCE RULES FOR RECORD NUMBER

### ARTICLE I - CRITERIA FOR RECORD NUMBER

- A. The purpose of the Norwegian Fjord Horse Alliance (NFHA) Record Number is to identify Norwegian Fjord Horses that do not have registration numbers or are not eligible for registration. With the Record Number, a Norwegian Fjord Horse can participate in NFHA programs and those sponsored by the NFHA with other organizations. The NFHA is not a breed registry, and the record number is not a substitute for a registration certificate.
- B. Only NFHA members can record their horses.
1. The owner to be identified on the horse's Record Number Certificate must be one or more person(s) over the age of eighteen or an entity.
  2. If there is more than one owner, all owners must sign the initial record number application designating either "and" or "or" between the names, which shall indicate whether either or all must sign subsequent documents such as transfers.
  3. If a horse is to be registered in the name of a corporation or other entity the entity must send the NFHA Secretary a document identifying the name and contact information for the person(s) with authority to bind the entity with respect to the horse. Such documents and any amendments thereto must be signed by all owners of the entity who must also certify that they are all the owners of the entity. The NFHA Secretary may rely on such documentation. The entity has the obligation to provide the NFHA Secretary with notice of any changes in the ownership of the entity and/or the designated agent with authority to bind the entity. All such notices must be signed by all owners of the entity.

### ARTICLE II - RECORD NUMBERING SYSTEM

The NFHA record numbering system consists of groups of letters and/or numbers.

1. The first set of numbers - consists of 2 digits. These digits are the last 2 digits of the year the horse was recorded.
2. Second set of numbers - sequential record number of horse starting with 0001.
3. Third set of letters - S, G or M to represent Stallion, Gelding or Mare. Record Number Certificates may have SG that indicates that the horse was originally recorded as a stallion and was then gelded.

### ARTICLE III – RECORD NUMBER PROCEDURES

#### DOCUMENTS REQUIRED FOR RECORD NUMBER RECORDING

1. At least 2 photos of the horse: (copy of electronic Coggins report acceptable)
  - a. One showing the side view.
  - b. One showing the front of the head.

2. Microchips are recommended but not required

#### **ARTICLE IV - TRANSFER OF OWNERSHIP**

Before a change of ownership can be recorded, the following must be received by the NFHA Secretary:

1. The original Record Number Certificate or an official Duplicate Certificate.
2. The transfer report located on the back of the Record Number Certificate signed and completed by the seller or sellers (if jointly owned).

#### **ARTICLE V - DEATH OF A FJORD**

The NFHA requests that the Secretary be notified in the event of the death of a Fjord that has a record number so that the NFHA records may be kept up to date and accurate.

#### **ARTICLE VI - CASTRATION OF A STALLION OR COLT**

The NFHA requests that the Secretary be notified when a stallion or colt is castrated. The Record Number Certificate should be returned to the Secretary. This is necessary for the Record Number records and the Record Number Certificate to be accurate. The Record Number Certificate will be returned to the owner once the gelding is recorded on it.

#### **ARTICLE VII - DUPLICATE RECORD NUMBER PAPERS**

The NFHA will issue a duplicate Record Number Certificate only in the event that the original papers are destroyed or lost. The new Record Number Certificate will be marked as 'Duplicate'.